

**Regular Board Meeting  
January 13, 2020**

President Roseth called the meeting to order.

Present: Larry Lythjohan, Bob Hulett, Steve Roseth, Erika Kessel, Donna Linberg, Cathy Rose, Kevin Mortenson, Sheryl Narva, Deputy Chris Eversum & Wendy Bue

Absent: Attorney Radcliffe

Visitors: Cyndi Hammond, Marilyn Curran, Paul Wisniewski & Erika Kraemer

**Minutes:** C. Rose made a motion to approve the minutes received, seconded by L. Lythjohan, 6 yes votes and motion carried.

**Officers Report:** Deputy Eversum is present, the patrol log and daily reports were emailed to the clerk and will be filed with the minutes. A resident on 4<sup>th</sup> Street has allowed the officer to sit on his property for conducting radar watch; stopped one vehicle for 41 mph & 3 citations issued to that individual. The officer has also been working with D. Dolesy to get him to comply with the ordinances. He has completed most of the fence and states Dolesy wants to comply but needs to know what more is needed from him; the officer is seeking counsel from the trustees on how they want to proceed. There was a lot of discussion & questions amongst the trustees about this issue. They will give D. Dolesy until May 1<sup>st</sup> to comply with all village ordinances.

The officer also discussed an incident with two (2) juveniles and truancy. No other questions or concerns were addressed.

**Hammond Easement:** Cyndi Hammond was present at the meeting. Attorney Radcliffe sent a revised easement to the clerk to be placed on the agenda for discussion and possible approval. John and Cyndi Hammond need a 25' easement on the west side of the CN railroad tracks to be able to legally cross to get to their farm land. There was much discussion about this topic and some questions that need an answer by the Attorney; the clerk will call tomorrow about the easement questions. L. Lythjohan made a motion to approve the Hammond easement, seconded by E. Kessel, 6 yes votes and motion carried.

**Maintenance Report (Bob Hulett)**

- ✓ Jackson County Emergency Management Services is in the process of updating the All-Hazard Mitigation Plan. They are asking each municipality to give feedback on two (2) surveys: Projects needs Survey & Hazard Risk Assessment survey. Bob handed each of the trustees the Hazard risk assessment survey to fill out. No other action was taken.
- ✓ Received a quote from Water Surplus (not to exceed \$16,385) for services for completing a media bed replacement on the sand iron filter at Well # 2. Bob stated the iron filter is 30 years old and the media hasn't been done; the quote is for time and material. The quote states for removal of sand from all four (4) cells from Well # 2 and installation of new sand and gravel plus water sampling. The only price not included is the vac truck from R & R Waste for \$1500. C. Rose made a motion to accept the iron filter media quote from Water Surplus, seconded by S. Narva, 6 yes votes and motion carried.
- ✓ Bob stated that Joe Kniseley would be available if we wanted him to help with the Public Works Director interviews. The board was in favor of having his help with the interviewing process.
- ✓ The motor and brush went out on the Viper floor machine; had Oak Ridge Chemical pick up the machine and they have been replaced.

**Public Works Director Position:** The clerk asked if all board will be attending so as to plan agenda. S. Roseth stated all board plus Bob Hulett and Joe Kniseley for review of applications and interview process. The trustees set the date for a special board meeting on January 20<sup>th</sup> at 5 p.m. for reviewing applicants and discussion of wages.

**Ordinance:** The trustees received in their board packets an ordinance alert from Community Code Service; this was for information only and no action was taken.

**Clerk's Report:** W. Bue

- December taxes have been deposited and reports emailed to County. January settlements were paid on Friday as they are due on the 15<sup>th</sup>.
- Auditors will be here February 20 & 21, 2020. Will remind board at February meeting.
- Received a Thank you card from Roger Stevens for the Taylor Bucks gift certificate.
- Update on new computers; they have been purchased and waiting on getting technical support time for the installation.

**Treasurer's Report** – W. Bue presented the treasurer's report. E. Kessel made a motion to approve the treasurer's report, seconded by K. Mortenson, 6 yes votes motion carried.

**Bills to Pay: General Fund \$ 53,107.37; TID # 4 \$ 5,771.47; Water \$ 6,794.04 & Sewer \$ 3,388.92.** L. Lythjohan made a motion to pay the bills, seconded by K. Mortenson, 6 yes votes motion carried.

**Unfinished Business:** Have finally received the flooring quotes from Capaul's Flooring; the clerk presented the quotes. The trustees discussed them and then tabled them till next board meeting when Bob is present.

**New Business:**

**Temporary Dumpster Permits:** Received a temporary dumpster application from Sandra Kuka 941 4th Street for carpet removal & disposal. E. Kessel made a motion to approve temporary dumpster permit, seconded by K. Mortenson, 6 yes votes and motion carried.

L. Lythjohan made a motion to adjourn, seconded by D. Linberg, 6 yes votes and motion carried.

Respectfully submitted,  
Wendy Bue, Clerk/Treasurer  
January 13, 2020