

**Special Board Meeting
March 26, 2020**

Present: Steve Roseth, Sheryl Narva, Larry Lythjohan, Donna Linberg, Cathy Rose, Kevin Mortenson, Erika Kessel and Wendy Bue.

President Roseth called the meeting to order at 3:00 p.m.

Visitors: Erica Kraemer & Paul Wisniewski

Office, Pay & Maintenance:

S. Roseth stated that with the COVID-19 we need to define some policies for employees; Brandon and the girls are essential workers and limit contact from the community. E. Kesel stated they have no more than 2 people in the office if they are closed to the public. The clerk stated that we have already closed to the public and are doing business via phone, drop box and mail.

S. Roseth stated that Brandon and Pauly are working separate from one another so they are trying to maintain social distancing but you can't make people work if they are not comfortable doing so with the COVID-19.

B. Risch stated that the board needs to set a policy and figure out if an employee will be paid to take off of work. City of Bangor is doing split shifts (two weeks on, two weeks off) so they can get the job done but they are also getting paid their wage maybe an opinion is to work from home.

C. Rose stated the girls can't work from home everything is here at office.

B. Risch stated what if one of us gets sick then you are going to force quarantine on us with no pay.

S. Narva stated if you're not having symptoms and you're not comfortable working you shouldn't get paid to stay home unless you have vacation time you want to use. Her employer will pay if you have symptoms, you stay home for 14 days but you have to get a doctor's note to be cleared to come back to work and for them to pay you for lost time.

After much discussion the trustees made the following motion: S. Narva made the motion to approve paying two-week average if an employee must be quarantined due to being sick and with a doctor's note of said sickness, seconded by L. Lythjohan, 6 yes votes and motion carried.

Food Distribution: The B-T staff will be using the cooler for their food distribution. S. Roseth gave them permission to use the cooler; they are only using the back of the gym with limited support staff in the building. The delivery all takes place by the back-gym doors and they will start distributing once a week for the whole week.

Absentee Voting: The Wisconsin Elections Commission is urging all city, village and township officials to encourage absentee voting for the April election. The clerk has posted on electronic sign to vote absentee and on village website is a link for voters on how to apply for absentee voting. The clerk would like to order a handwashing station (\$75) from Arcade Portables for the election as an added precaution for the poll workers and voters. The trustees agreed with rental of hand wash station.

Dog licensing: The clerk asked if we could postpone dog licensing until the end of May due to the COVID-19 and Safer-at-Home order. The trustees all agreed that would be a good idea.

Respectfully submitted,
Wendy Bue, Clerk-Treasurer
March 26, 2020