

Regular Board Meeting
April 13, 2020

President Roseth called the meeting to order at 5 p.m.

Present: Larry Lythjohan, Steve Roseth, Donna Linberg, Cathy Rose, Kevin Mortenson, Sheryl Narva, Deputy Chris Eversum (late), Brandon Risch & Wendy Bue

Absent: Erika Kessel & Attorney Radcliffe

Visitors: Mindy Hess (Library Director), Erica Kraemer & Eric Lofgren (late)

Eric Lofgren: L. Lythjohan made a motion to move Eric Lofgren further down on the agenda, seconded by S. Narva, 5 yes votes and motion carried.

Minutes: C. Rose made a motion to approve all minutes received, seconded by D. Linberg, 5 yes votes and motion carried.

Officers Report: No officer yet; clerk sent agenda to the Sgt and Deputy. S. Narva made a motion to move them down the agenda, seconded by L. Lythjohan, 5 yes votes and motion carried.

Maintenance Report (Brandon Risch)

- Valves are exercised.
- Sewer jetting was done in March.
- Ordered street paint
- Ordered barricades for the street department; used them for April election.
- One of the pumps at the lift station has been pulled 6 times in one month; there is a 7 ½ hp and 4 ½ hp, the smaller pump keeps plugging up, is not keeping up & using more electricity. Looking to purchasing a bigger pump for lift station they have been priced at \$2000 or more. No action taken at this time.
- Road patch has been done.
- Bleachers at the Community Park are done, Brandon changed the plan and added some extra work as Greenleaf is providing the labor free of charge it will just be the materials to pay for.
- Brian & Brandon have taken some of the aluminum from the old bleachers owned by FFA Alumni & Old-Fashioned Days committee and refurbished them for our T-Ball fields to have bench seats. They have spent approximately \$500 on posts to make the bench seats.
- Built a chipper box for truck for \$200.
- The fence around the playground equipment and T-Ball field at the community center will be removed and moved in 10 feet around the existing T-ball field.
- Finishing in the park in the next few weeks; want to move the donated scoreboard sign to by the scoreboard, pull posts and redo boards behind electrical panel as it is all rotten. See if donated sign can be redone by Nancy Waller.

Personnel: The clerk stated there are some issues that need to be addressed does the board want to do a special board meeting or have a closed session at next regular board. Trustees stated closed session at next regular board.

Library Report: Mindy Hess

The board wanted to discuss the extra 2 hours that the library board approved but was not approved for budget. M. Hess presented a report which will be filed with the minutes. She also stated that the budget shouldn't be an issue this year but next year 2021 it will increase the budget by \$1700; funding will need to be found to maintain the two (2)

extra hours. The library board agreed to the library schedule being centered around the school year calendar. During COVID the library hopes to use online services through Winding Rivers, people can self-register and order materials.

Eric Lofgren: Eric would like to see a sign at the entrance to the industrial park stating the businesses within; there was discussion at past board meetings about replacing the sign but was never acted upon. E. Lofgren would like to donate some more work within the village and knows that there was discussion of campsites at Riverfront Park and asked if a Planning committee meeting could be scheduled to discuss the campsite issue. C. Rose stated maybe Nancy Waller would be interested in doing sign for Riverfront Park. A planning committee meeting will be scheduled two weeks from tonight on April 27th; the clerk will send notices to committee members.

E. Lofgren would like to finish blacktopping from Collins Street around the back side of his shop. He would donate the labor if the village will purchase the blacktop. The road is used by railroad personnel, Badger employees, Village employees as well as his own employees. E. Lofgren will get a quote on blacktop for the next board meeting as he believes it will be at least 3 loads.

E. Lofgren would like to set up a portable scale for his trucks, it would not be for public use and it also would not be in railroad right of way. The village owns a small parcel along side the Badger Resource building that would make an excellent site for the scale and would like to lease that 70-foot-long section from the village for that purpose. C. Rose made a motion to approve Lofgren's scale lease, seconded by S. Narva, 5 yes votes and motion carried. S. Roseth will discuss this with Badger so they are aware of the scale lease.

C. Rose made a motion to approve Nancy Waller doing Riverfront Park sign, seconded by D. Linberg, 5 yes votes and motion carried.

Officer's Report: Deputy Eversum

S. Roseth stated that Joe Kniseley sent a letter stating properties need to be cleaned up in the village and that after clean-up days the officer should be looking at the properties that didn't utilize the service; also stated that Ron Burkhalter sent a letter about brush clean up at his property, that issue has been resolved. L. Lythjohan stated there are a couple of vehicles that have loud exhaust. No other questions for the officer.

Clerk's Report: W. Bue

- 85 people for the Presidential Preference/Spring election; had 42 absentee ballots. Brandon made my election workers plexiglass shields and the county supplied gloves, masks and hand sanitizer.
- TID # 3 audit is almost complete. More information to follow at next month's board meeting.
- No village newsletter will be sent out due to COVID and the Safer-at-Home order.
- The village attorney has recommended virtual meetings due to COVID; the clerk will check into teleconference.

Treasurer's Report – W. Bue presented the treasurer's report. S. Narva made a motion to approve the treasurer's report, seconded by C. Rose, 5 yes votes motion carried.

Bills to Pay: General Fund \$ 16,969.77; Water \$ 8,644.66; Sewer \$ 10,919.26; TID # 3 \$ 25,500.00; TID # 4 \$ 650.00 & CBDG \$ 200.00. L. Lythjohan made a motion to pay the bills, seconded by K. Mortenson, 5 yes votes and motion carried.

New Business:

Building Permit: Received four (4) applications for building permits-(1) Joe McKinney at 610 3rd Street for construction-windows & dry wall. S. Narva made a motion to approve the building permit, seconded by C. Rose, 5 yes votes and motion carried. (2) JR Stenberg at 210 Pine Street for garage roof repair, new power lines to house, finish porch & painting buildings. C. Rose made a motion to approve the building permit, seconded by L. Lythjohan, 5 yes votes and motion carried. (3) Nils Hjernevik at 41 1st Street for rain gutters on house and garage. S. Narva made a motion to approve the building permit, seconded by K. Mortenson, 5 yes votes and motion carried. (4) Derek White at 511 2nd Street to remove and replace deck. C. Rose made a motion to approve the building permit, seconded by L. Lythjohan, 5 yes votes and motion carried.

Temporary Dumpster Permit: Received three (3) temporary dumpster applications: 1-Josh Knutson at 401 Pine Street for residential clean-up. C. Rose made a motion to approve the permit, seconded by S. Narva, 5 yes votes and motion carried. 2-Joe McKinney at 610 3rd Street for construction. L. Lythjohan made a motion to approve the permit, seconded by K. Mortenson, 5 yes votes and motion carried. 3-Luanne Janzen at 411 3rd Street for residential clean-up. D. Linberg made a motion to approve the permit, seconded by C. Rose, 5 yes votes and motion carried.

S. Narva made a motion to adjourn, seconded by L. Lythjohan, 5 yes votes and motion carried.

Respectfully submitted,
Wendy Bue, Clerk/Treasurer
April 13, 2020