**Public Hearing of 2021 Budget**

**December 14, 2020**

President Roseth called the meeting to order at 4:45 p.m.

Present: Larry Lythjohan, Sheryl Narva, Kevin Mortenson, Steve Roseth, Donna Linberg, Erika Kessel, Cathy Rose, Brandon Risch & Wendy Bue

Absent: Attorney Radcliffe

Visitors: Kirsten Anderson-WRLS Director, Sgt. Evan Mazur & Erica Kraemer

**Library Budget:** Removed $2400.00 from library budget for insurance stipend, personal time & retirement stipend. **L. Lythjohan made a motion to allocate $22, 575.51 for 2021 library budget, 2nd E. Kessel, 6 yes votes and motion carried.**

**2021 Budget & Levy:** **E. Kessel made a motion to set the levy, accept 2021 budget option 1 wage change to 35% for full-time maintenance, pay balance of pay loader to Springfield & put remaining amount in to outlay, 2nd S. Narva, 6 yes votes and motion carried.**

**Adjourn from Public Hearing: L. Lythjohan made the motion to adjourn from public hearing, 2nd D. Linberg, 6 yes votes and motion carried.**

**Regular Board Meeting**

**December 14, 2020**

President Roseth called the meeting to order at 5:15 p.m.

Present: Larry Lythjohan, Steve Roseth, Brandon Risch, Kevin Mortenson, Sheryl Narva, Erika Kessel, Donna Linberg, Cathy Rose, Sgt Evan Mazur and Wendy Bue

Absent: Village attorney

Visitors: Kirsten Anderson-WRLS Director, Sgt. Evan Mazur, Erica Kraemer & Mindy Hess (late)

**Minutes: C. Rose made a motion to approve all of the minutes as received, 2nd S. Narva, 6 yes votes and motion carried.**

**Officers Report:**  Sgt. Mazur was present. The patrol logs and monthly report were emailed to the clerk and the report will be filed with the minutes. Mazur explained that the officer has less hours worked for October and November and if any questions or concerns need to be addressed please contact the officer via email. L. Lythjohan asked if an officer could patrol some night hours from 4 to 8 p.m. on 4th Street. Mazur will discuss with Deputy Eversum.

**E. Kessel made a motion to approve moving Kirsten Anderson-WRLS Director up the agenda to present next, 2nd L. Lythjohan, 6 yes votes and motion carried.**

**Kirsten Anderson-WRLS Director:** She asked what questions does the village board have about the board’s authority and the library board authority. E. Kessel asked what does the village control with the library and how do our responsibilities intertwine with the library board. Kirsten stated the village controls the budget and the library board hires the director and the director hires the staff, the library board also supervises the library director. It is to keep political influence away from the library. The village board does appoint the library board personnel and then they elect their own officers. She also stated the library board supervises the library director’s expenditures of the budget so essentially the village just provides the money, building, maintenance, insurance & appoints board members for the library.

**Amend Ordinances:** Received an email from Village attorney stating we need to fix our ordinances and submit a new intergovernmental agreement for a joint fire department and form a Wisconsin non-stock non-profit corporation for that JFD. **C. Rose made a motion to amend Village ordinances to enter into an intergovernmental agreement with nearby towns to form a joint fire district, 2nd E. Kessel, 6 yes votes and motion carried.**

**Negotiation:** This also pertains to forming the joint fire district recommended by village attorney. **E. Kessel made a motion to begin negotiating with nearby towns on terms to enter into an intergovernmental agreement to form a joint fire district & to form a WI non-stock non-profit corporation for said JFD, 2nd S. Narva 6 yes votes and motion carried.**

**Extending 2020 Memberships:**  B. Risch was approached by a few members that were wondering if the 2020 memberships were being extended due to COVID closures earlier in the year. The trustees agreed and following motion was made: **S. Narva made a motion to approve extending 2020 memberships through 2021, 2nd C. Rose, 6 yes votes and motion carried.**

**S. Narva made a motion to move Maintenance up next on the agenda as Dave Schofield has not arrived yet, 2nd D. Linberg, 6 yes votes and motion carried.**

**Maintenance Report:** Brandon Risch

* Cameras not working at gym, municipal building and 3 out of 4 cameras at the shop work. Call Justin to do something and he doesn’t return your calls. C. Rose asked if someone could attend a meeting to discuss this with the board and Brandon said he would get three (3) different quotes and have them attend board meeting.
* Bubbler at the auditorium is done.
* Purchased 3 sinks; the cost per sink is approximately $160 for faucet, piping, etc. More will need to be purchased to update bathroom facilities in both buildings.
* Municipal floor machine is not working again; spent roughly $1500- $2000 this year fixing the machine; it works for a short time and then stops and it seems to be the same wiring problem. No call yet from Oak Ridge Chemical to fix it.
* E. Kessel asked if all the Christmas lights are up? Brandon stated yes and that the Riverfront Park Christmas lighting project was on hold till next year to get poles and electricity.
* L. Lythjohan asked if Brandon was working Fridays again and if he has scheduled the class, he needs to take for pond certification. Brandon stated he is working Fridays; he only did that last month to work on house build. That due to COVID all testing sessions were cancelled and when one becomes available, he will take test.

**Dave Schofield-SEH:** Discussed the TID handout with the board and where we should probably go from here before our TID # 4 expenditure period expires in June of 2021. Dave believes it would be in the village’s best interest to request a Joint Review Board hearing and extend the TID an extra 4 years; it would not recover all of the negative balance but would help decrease debt to General fund for the previous projects done. **C. Rose made a motion to approve requesting from Joint Review Board extending the life of TID # 4 an additional 4 years, 2nd E. Kessel, 6 yes votes and motion carried.**

**S. Narva made a motion to cancel Main Street Sanitary Sewer project with SEH, 2nd L. Lythjohan, 6 yes votes and motion carried.**

**Library:** Mindy Hess had nothing to report at time.

**Park & Rec:** Discussed a date to interview an applicant for the Director position and decided on the following: December 21, 2020 at 5 p.m. for interview with Mark Johnson.

**Clerk’s Report:** W. Bue

* Taxes are done and mailed out.
* Trustees & President pay will be tomorrow.
* The clerk would like permission to close the office Christmas Eve, Christmas Day and New Year’s Day. The trustees agreed. Postings will be done.
* Auditors will be here February 23 and 24th so the deputy Clerk will have extra hours that week.
* Asked the trustees for permission to move the TID Increment payment out of TID # 3 to the General Fund and close the TID # 3 Account XX9253. **C. Rose made the motion to move the monies from TID # 3 to General Fund and close account XX9253, 2nd D. Linberg, 6 yes votes and motion carried.**

**Treasurer’s Report** – W. Bue presented the treasurer’s report. **E. Kessel made a motion to approve the treasurer’s report, 2nd L. Lythjohan, 6 yes votes and motion carried.**

**Bills to Pay: General Fund $ 122,288.61; Water $ 19,752.04 & Sewer $ 5,096.79.** **C. Rose made a motion to pay the bills, 2nd S. Narva, 6 yes votes and motion carried.**

**Operator’s License:** Received an operator’s application from Shan Rose; she has completed the responsible beverage server course and background check is complete. **C. Rose made a motion to approve an Operator’s License for Shan Rose, 2nd D. Linberg, 6 yes votes and motion carried.**

**Set Caucus date:** **E. Kessel made a motion to set the caucus date for January 11, 2021 at 6 p.m., 2nd S. Narva, 6 yes votes and motion carried.**

**L. Lythjohan made a motion to adjourn, 2nd D. Linberg, 6 yes votes and motion carried**.

Respectfully submitted,

Wendy Bue, Clerk/Treasurer

December 14, 2020