**Regular Board Meeting**

**January 9, 2023**

President Kniseley called the meeting to order at 5:00 p.m.

Present: Joe Kniseley, Sheryl Narva, Steve Roseth, Bob Hulett, Justin Beaman, Julie White arrived at 5:10 Adam Bush, Shane Rose & Tammy Weisman

Absent: Cathy Rose, Sgt. Evan Mazur

Visitors: Barb Brueggen

**Minutes: S. Roseth made a motion to approve all of the minutes with the correction of current caucus date of January 9, 2023, 2nd B Hulett, 5 yes votes, motion carried.**

**Attorney Radcliffe:** Not present. J Kniseley postponed the discussion with Attorney Radcliffe regarding the Parking Fee Schedule. This discussion will be readded to the agenda when additional topics of discussion require Attorney Radcliffe present. J Kniseley indicated that he talked with the officer and they are only to issue warning citations, unless habitual offenders.

**Officers Report:**  Sgt. Mazur was not present. The patrol logs and monthly report were emailed to the clerk and the report will be filed with the minutes.

**Maintenance Report:** Adam Bush

* 2 new water meters have been received and need to be installed.
* Christmas decorations have been taken down with the exception of lights on the bridge.
* J Kniseley indicated that we should sand the intersections.
* Greenleaf indicated they will start hauling snow January 10, 2023.
* B Hulett asked Adam if he had contacted the WI Department of Natural Resources to find out when he will be testing for his certification. Adam left a message and they have not called him back.
* Expansion tank for the boiler system has been ordered from Buchner. Delivery and installation date not yet available.
* Boys’ bathroom flooring needs to be replaced and a decision needs to be made if we are gong to replace, repair or remove the urinal that is leaking. B Hulett asked Adam to get a quote for vinyl plank flooring and quotes on the different options that we have for the urinal.

**Capital Improvements:** Joe Kniseley

J Kniseley shared a list of Capital Improvements. Bridge Street and Main Street sewer main replacements are items that need to be considered sooner than later. J Kniseley indicated we should reach out and have a grant writer come in to see what is available and to find out what The Village needs to do. We should also consider 4th Street improvements from east of 971 4th Street to Village Limits.

Equipment Replacement Schedule - J Kniseley asked A Bush to work on a list and felt that B Hulett would be able to assist with this.

Building Updates – J Kniseley mentioned one item to consider would be the old steal doors in the gym. J Kniseley asked board members to think of other building updates that they feel are warranted.

J Kniseley also shared a map containing the Bug Tussle proposed route of the installation of underground fiber optics cable.

**Barb Brueggen-Library Director:**

* Thanked everyone for the Taylor Bucks Christmas gift.
* Next Library Board meeting is scheduled for January 23, 2023.
* Annual report is due the end of February and has been working on that.
* Working on Spring/Summer events to be presented at the board meeting and will have more information available if approved.

**Personal:** Discussion about retaining or releasing employees that have been on extended medical leave. J Kniseley indicated that he reached out to Attorney Radcliffe and we are not obligated to retain their employment if they are not under contract or unable to perform their duties. After discussion it was determined that if this becomes a concern or issue that the President and a Trustee will have a conversation with employee to determine their current status. They would also be required to present a Doctors Recognition of any limitations they may have upon return to work.

**Financial**: Due to change in personnel Wendy Bue & Erica Kramer need to be removed as signers and Tammy Weisman & Shane Rose need to be added as signers from all Village of Taylor Checking and Money Market accounts. Tammy or Shane will reach out to Security Financial to see what is all needed from the Village to make this happen. **S Narva made a motion to approve the removal and addition of signers on all checking & money market accounts due to changes in personnel, 2nd J Beaman, 5 yes votes, motion carried.**

**Parks & Recs:** Discussion on replacing Stage Pads in the old gym. S Roseth indicated that these are in very bad shape and are in need of replacement. J Kniseley shared a picture of existing pads. **B Hulett made a motion to approve the purchase of new stage pads, 2nd S Narva. 5 yes votes, motion carried.**

J Beaman heard that Jeremy Tranberg submitted his resignation as Parks & Recs Director. Jill Anderson did send an email and was inquiring on the next steps that need to be taken. S Roseth indicated a joint Parks & Recs Committee will need to be set-up and he will contact Blair to organize that.

**Clerk’s Report:** Tammy Weisman

* Tax payments that were received in December were deposited.
* Auditors Hawkins/Ash CPA’s will be on-site February 20th & 21st to complete a compilation audit. Total cost $10,500.00
* Training Time – Wendy was here Wednesday January 4, 2023 from 5:00 – 8:00pm and if possible will be in Wednesday afternoon January 11, 2023. There maybe additional hours required for training. Tammy indicated that she will use compensatory time, based on 30 hours/week, as indicated in the Employee Handbook for any extra hours.
* gWorks Service Agreement – This Service Agreement is to replace original Service Agreement signed with Soft Line Data. J Kniseley approved the go ahead to submit our electronic signature.

**Treasurer’s Report** – T Weisman presented the treasurer’s report that was prepared by W Bue. At time of publication, we did not have the bank statement for the CDBG Housing Escrow account. Interest earned was $2.88 & will be added to Treasurer’s Report. **J Beaman made a motion to approve the treasurer’s report, 2nd B Hulett, 5 yes votes, motion carried.**

**Approval of Bills to Pay: General Fund $78,081.96; Water $3,298.91 & Sewer $1,111.68.** **S Roseth made a motion to pay the bills, 2nd S Narva, 5 yes votes, motion carried.**

**Unfinished Business:** Balance in the ARPA Fund is $14,387.46.

**New Business**: Received two Operator Applications for Maynard’s on Main; Andrew Scheller & David Schrandt**. B Hulett made a motion to approve both Operator Applications submitted, 2nd J Beaman, 5 yes votes, motion carried.**

J Beaman inquired about upcoming elections and T Weisman indicated that there will be a February primary for Supreme Court Judge. T Weisman & S Rose are required to take 3 – 6 hours of training, so they will work on having that completed.

**S. Roseth made a motion to adjourn, 2nd B. Hulett, 5 yes votes, motion carried**.

Respectfully submitted,

Tammy Weisman, Clerk/Treasurer

January 9, 2023