**Public Services & Parks & Recreation Committee Meeting**

**April 10, 2023**

President Kniseley called the meeting to order at 5:00 p.m. at gymnasium located at 141 Pearl Street.

Present: Joe Kniseley, Sheryl Narva, Bob Hulett, Cathy Rose, Justin Beaman, Adam Bush, Shane Rose & Tammy Weisman. Steve Roseth arrived at 5:05 p.m.

Absent: Julie White

J Kniseley reported that we met at the gymnasium so all members of the board could see the areas in the gymnasium that needed paint. S Narva & C Rose both agreed that it could definitely use some freshening up. J Kniseley felt that the windows that no longer allowed light to penetrate should be boxed up and the others needed to be cleaned up.

B Hulett indicated we would need to rent 2 -3 8-foot lifts, white paint and framing boards & plywood to box up the windows. B Hulett felt that ultimately the project would cost around $2,500 especially if we had volunteers to do the painting.

S Rose checked with the B-T School District if our painting project would be something that would count towards Community Service hours required for all High School students. Dana Eide indicated that would be a great project and she would need to know the details of the project, how many students would be needed & when we wanted the project completed by.

The board members moved on to the Weight Room & Boys Locker Room. J Kniseley indicated that the Weight Room is still utilized, however he felt that the Boys Locker Room should be locked and/or blocked off not allowing access since it really wasn’t usable anymore. J Kniseley indicated that there are other restrooms available to use & are in better condition.

The board members also looked at the Girls Locker Room & the remaining hallways. C Rose mentioned that at some point we would need to discuss replacing the flooring throughout the hallways. J Beaman mentioned that there is equipment stored in the Girls & Boys Locker Rooms, so they would need to be able to get to that or have an alternative place to store it.

Meeting adjourned at 5:20 p.m.

**Regular Board Meeting**

**April 10, 2023**

President Kniseley called the meeting to order at 5:30 p.m.

Present: Joe Kniseley, Sheryl Narva, Steve Roseth, Bob Hulett, Cathy Rose, Justin Beaman, Julie White, Adam Bush, Shane Rose & Tammy Weisman

Absent: N/A

Visitors: Randy Sanford & Torey Leonard from Short & Elliott Hendrickson Inc.

**Minutes: C Rose made a motion to approve all of the minutes as presented, 2nd B Hulett, 6 yes votes, motion carried.**

**Attorney Radcliffe:** No business

**Officers Report:**  Sgt. Stan Edington asked if there were any questions regarding the patrol logs and monthly report that were handed out for review. Sgt Edington indicated that March was a small report due to required training and should be back to normal in April. The patrol logs and monthly report were emailed to the clerk and the report will be filed with the minutes.

**Short Elliott Hendrickson Inc (SEH):** Randy Sanford thanked the Village of Taylor for the opportunity to work with the village. Mr. Sanford indicated that he worked on projects in the past with the Village and recognized some faces on the board. SEH has 900 employees & 9 offices in Wisconsin. SEH is made up of Engineers, Architects and a Community Economic Development Team. The Community Economic Development Team works closely with the Village to determine the best means to finance our project and tailor everything based on what we need and want. Mr. Sanford introduced Torey Leonard who would be the project manager assigned to the Village of Taylor. Mr. Leonard also thanked the Village for the opportunity and he would be available for any questions that we may have. Mr. Sanford indicated that they looked at our water tower and waste water system and they both looked in good shape, however upkeep is recommended every 10 – 20 years. J Kniseley indicated that earlier they pointed out some deficiencies in our Lagoon System and we do have manholes & valves that are not working properly. Mr. Sanford indicated that we should consider all issues that we would like to address when applying for financing whether it be through grants, loans, TIF’s, etc. Example: Lead & Copper rules inventory & the removal of goose neck. Mr. Sanford indicated that the process would start with a tour of our town to see entire systems & then work on financing and a funding schedule. This process takes approximately 6 – 9 months of work to find out what our needs are and the cost is approximately $10,000 - $15,000. J Kniseley thanked SEH for their time and we would let them know.

**Maintenance Report:** Adam Bush

* Working on picking up brush
* One lawn mower left to service
* Plows are off and are getting ready for storage at the Bus Barn
* Street sweeper was serviced last year and should be ready to go. We have the side brushes that we can use
* There is some gravel that needs to be swept up

Community Clean-Up Week – A Bush indicated he is planning on April 24th – 29th. 12:00pm – 4:00pm Monday – Thursday and 8:00am – 12:00pm on Saturday. A Bush will order dumpsters, posters will be put up in town & we will have the information on our web-site. J Kniseley indicated that this would be a good time to get the Community Newsletter out. T Weisman & S Rose will work at getting that published as soon as possible.

Welcome Signs – S Narva indicated that they are faded and need to be freshened up. One sign is located by Brian Beaman’s on County Road P and one sign is located by Ron Rittschof’s on County Road N. B Hulett mentioned that there should be a sign in the Bus Barn. A Bush indicated he will look into the painting of these signs.

“No ATV” signs – J Kniseley indicated that Jackson County has opened up all County roads to be ATV/UTV accessible, so we should remove the “No ATV” & “Trail End” signs that we have posted on County Road P. A Bush said that they will be able to take care of that right away.

Ordinance Title 10 Chapter 4 was included in board packet for review. After discussion it was determined that no changes needed.

**Barb Brueggen-Library Director:** B Brueggen was unavailable to attend, so S Rose reported the following in her absence:

* There were 17 coloring contest entries. Thank you to Tammy & Shane for judging. Everyone seemed happy with their prizes.
* Thank you for the space for the book sale. Plan is to keep it going for a few weeks. We have collected $40 in donations so far and any donation is welcome.
* Annual Community Picnic is being planned. Looking at August 10th 4:30pm – 7:00pm. Will be asking Pat Carlson to entertain, so if August 10th doesn’t work for her alternate date will be August 17th. Asking if they could use the gym/kitchen again for this event.
* Looking into having a family movie night this summer. Would like to use the gym or outside shelter at the park. Depends on date & the weather. More details to follow.
* Nyla Musser has donated the new Jerry Apps book Meet Me on the Midway. It’s about the county fairs of WI.
* Stop in to check things out or if any concerns.

**Personal:** J Kniseley indicated that Tammy & Shane’s 90-Day probationary periods are up and everything seems to be working out well. J Kniseley mentioned that he heard no complaints from either of them or from community or board members, so their hourly wage should now increase by $1.00. **S Narva made a motion end Tammy & Shane’s probation period & increase their hourly wage by $1.00, 2nd S B Hulett 6 yes votes, motion carried.**

**Financial**: None

**Parks & Recs:** J Beaman reported that things are moving right along. They are working on the 501 (3)c process and hope to complete soon. J Beaman indicated that he picked up all the keys that the Village Office had, however may be missing a couple. A Bush indicated that he will work with Justin to make sure they have all necessary keys. They are currently working on getting the fields ready and hope to have them groomed this week. They have requested a quote from Greenleaf on a load of lime and was wondering if they could have that dumped on the old pile. All concurred that would be fine. B Hulett indicated that the net on Doc’s Field needs mending. S Roseth indicated we have been using an old net to mend the others. J Kniseley inquired if 2 nets are necessary. After discussion we will look into the cost of new net/s and Justin will talk with the coaches to see if 1 net would be enough. B Hulett thought we were missing one of the yellow foul ball poles. Adam will check around to see if he could locate the missing pole otherwise we will need to replace.

**Public Services –** Per discussion at the previous meeting, at this time we are going to paint the “white” walls in the gym, clean-up the windows & determine which windows to box-in. B Hulett indicated that we should check with Mo’s Hardware & Scholze’s to see if they have bulk white paint in inventory. J Kniseley indicated that we should have an actual painting company come in to give us an estimate on how much paint would be needed, so he will check to see if Jerry’s Painting would be available to do this. T Weisman will check with our Insurance Company on any issues that may arise due to using volunteers/high school students to complete this project.

**Clerk’s Report:** T Weisman reported that we currently have $17,999.32 in ARPA Funds remaining. We may be able to use these funds for the initial planning & funding process with SEH. ARPA annual report is due on April 30th and will confirm that this is an option once last year’s annual report is reviewed and this year’s process is complete. There is also approximately $14,000 in our TID 4 account, however we do need to review to see if available for this sewer main project.

**Treasurer’s Report** – T Weisman presented the treasurer’s report. **C Rose made a motion to approve the treasurer’s report, 2nd S Narva, 6 yes votes, motion carried.**

**Approval of Bills to Pay: General Fund $4,451.52; Water $1,406.12 & Sewer $1,575.18.** **S Roseth made a motion to pay the bills, 2nd J Beaman, 6 yes votes, motion carried.**

**Unfinished Business:**

Bridge St/Main St Sewer Main Project – Costs between CBS & SEH were comparable and C Rose felt that it would be beneficial to work with a firm that has worked with the Village in the past. After additional discussion it was determined that we are going to move forward with the engineering firm SEH to complete this project.

**Lot Sale Counter Offer** – Mr. Jeske countered with that he was ready to move forward if we eliminated the need of the Performance Bond. T Weisman will contact Attorney Radcliffe to see if Performance Bond is necessary.

**Office of the Commissioner of Railroad Report –** Indicates that the Village of Taylor shall take corrective action to immediately prohibit the use of the village owned parking lot to access the tracks and shall jointly submit a plan with Jackson County to permanently relocate snowmobile trail. J Kniseley indicated that A Bush looked into the cost of concrete barriers & 8’ reflective plastic signs and they would be approximately $65 per concrete barrier & $85.00 per 8’ section of reflective plastic. J White asked how we were going to prevent snowmobilers etc. from running into the concrete barriers. J Kniseley indicated that the concrete barriers are 3’ – 4’ high and we will be using reflective plastic and A Bush will make sure that they are adequately marked to prevent this concern. Estimated cost would be less than $500 to address the Railroads concerns. After discussion, it was determined that we proceed with the concrete barriers & reflective signs.

**New Business**: 2 Provisional Operator’s License were issued; 1 to David Donnelly, Squirrelz Nest, valid until April 15th due to missing the deadline for the March Board Meeting and 1 to Amanda Wathke, Squirrelz Nest, valid until April 30th due to she needs to complete the class. 1 Operator’s License application for David Donnelly, Squirrelz Nest. Background checks were completed for both. **S Roseth made a motion to ratify the issuance of the two Provisional Operators license** **to David Donnelly & Amanda Wathke and to approve the issuance of Operators License to David Donnelly at the Squirrelz Nest. 2nd J White 6 yes votes, motion carried.**

EMS Report from WI Office of Rural Health was received. Anybody interested in reviewing this report should let T Weisman know.

**S Roseth made a motion to adjourn at 7:00pm, 2nd J White, 6 yes votes, motion carried**.

Respectfully submitted,

Tammy Weisman, Clerk/Treasurer

April 11, 2023