**Regular Board**

**June 10, 2024**

President Kniseley called the meeting to order at 5:00 pm.

**Pledge of Allegiance**

**Present:** Joe Kniseley, Bob Hulett, Cathy Rose, Sheryl Narva, Justin Beaman, Steve Roseth, Adam Bush, and Tammy Weisman. Shane Rose arrived at 5:04pm & Julie White arrived at 5:07pm

**Absent:** None

**Visitors:** David Walter, SEH Inc.

**Minutes: C Rose made a motion to approve all minutes as received, 2nd S Roseth, 5 yes votes, motion carried.**

**Visitor Business:** David Walter of SEH Inc presented the Agreement for Professional Services for Chemical Feed System WI DNR Submittal. These professional services are required since the chemical addition is now considered a reviewable project. After discussion, **C Rose made a motion to approve the Agreement of Professional Services as presented, 2nd S Narva, 6 yes votes, motion carried**.

**Attorney Radcliffe** - None

**Officers Report** – May Patrol log was included in the board packet and no questions were presented to forward on to Sergeant Mazur.

**Barb Brueggen-Library Director:** The following was reported by T Weisman, on behalf of Barb.

* Summer hours have started June 1st – September 1st.
* Story hour will be on Friday’s at 10:30am. Stories, activities & snacks.
* June is Dairy month, stop by the library and check out a book or DVD and receive an ice cream coupon redeemable at Corner Store or Taylor Café. Redeemable until July 15th.
* Summer school will be held on Wednesdays & Thursdays for six weeks; June 12th-July 25th.
* We will be co-hosting a summer activity with the Blair Library sometime in July and thinking of having a summery activity after July 25th when summer school is out.
* Winding Rivers is sponsoring a Passport Challenge from June 1st through Sept 1st. No checkout is required. Then you go to other area libraries in the Winding Rivers Library System and receive a stamp. Prizes will be awarded to those with the most stamps. One person from Arcadia was in to get stamped.
* Community Picnic is scheduled to be held in the Community Center on Thursday August 8th.
* Thank you, Shane Rose, for keeping the library website updated. Shane’s expertise is greatly appreciated.

**Maintenance Report:** Adam Bush reported the following:

* Hydrant Flushing has been completed. No issues or concerns.
* Finishing up discharging at the sewer ponds, may need to take one additional sample.
* Northwoods Addition – Greenleaf has burnt all piles and everything that did not burn will be moved to across the road. Temporary culvert has been installed for transport and a spot has been cleared.
* Walking Bridge – S Kling is planning to be here within three weeks.
* Gym Insulation Project – Diamond Lumber is busy working on other projects and as soon as there is a gap between projects they will start at the gym.
* Wastewater Treatment Facility Permit Application – We are still waiting on some sample results. Everything else is ready, so once results are received, we will be able to submit our application.
* Fire Inspections were completed on May 20th. Minor repairs needed.
* Highway 95 Signs Landscaping – 4 of the 6 Whiskey Barrels have been purchased. Thiessen’s in Black River Falls is ordering more and will call when available.
* Service Line Materials Inventory – Federal rule changes require that public water systems develop & submit a service line materials inventory by October 16, 2024. Jacobs Engineering is providing free technical assistance to complete this project. Meeting is scheduled for June 13th.
* Struck & Irwin was here today and all projects listed on Agreement from 2023 will be completed. They are scheduled to begin prep work on June 19th and begin seal coating the week of June 24th, project should be finished before July 4th.
* Greenleaf – Talked with Eric about wedging needed on Pearl, Hanson & Highland, should be laid-out before seal coating is started.
* **Annual CMAR Resolution & Report: B Hulett made a motion to approve the CMAR Resolution 24-0610a, S Roseth 2nd, roll call vote S Narva – yes, J Beaman – yes, J White – yes, B Hulettt – yes, S Roseth – yes, C Rose – yes, 6 yes votes, motion carried.**

**Park & Rec:** J Beaman inquired to how much time is spent for maintenance of the batting cages. A Bush indicated that we spray weeds and keep it mowed. J Beaman indicated that we have mentioned that we will have one batting cage between the two fields, however what are our thoughts about getting one new batting cage with astro turf. T Weisman mentioned we explored the cost of a new batting cage last year and they were pricey and information should be still in the catalog. J Beaman took some information and will explore to see if this is could be an item for the 2025 Budget.

**Personnel** – None

**Finance** – None

**Public Services** - None

**Clerk’s Report:** T Weisman & S Rose reported the following:

* UBHub Software Update - T Weisman indicated we did not realize that payroll processing was not included in the Finance Hub. Enclosed in your board packet is information on what is included in the gWorks Core software. T Weisman indicated that the new cost analysis shows there will be an increased cost, however when considering the time savings costs that gWorks calculates by switching to the gWorks Core Software there will be no additional cost to the village. T Weisman & S Rose still believe that with the integration capabilities alone there should be significant time savings. After discussion, **B Hulett made a motion to move forward with gWorks Core software package which includes Utility Billing Hub, FrontDesk, Finance Hub & HR Hub, 2nd C Rose, 6 yes votes, motion carried.**
* Jackson County Proclamation – June is Men’s Health Month and June 10th – 16th is Men’s Health Week in Jackson County. We have posted this on our electronic sign.
* State & Local Cybersecurity Grant Program – The State of WI is releasing $3.7 million in funding. The League of Wisconsin Municipalities has partnered with VC3 a company that provides over 1,100 municipalities of all sizes with IT services. S Rose & myself feel that this is a good opportunity to have an assessment of our IT equipment. After discussion, it was determined that we will contact VC3 to see how their services and future costs work within the grant.
* SAMS.gov Update - S Rose reported that we have been reinstated and can now receive disbursements.
* S Rose reported that we have successfully submitted our annual Compliance Management Annual Report (CMAR), Consumer Confidence Report (CCR) and our Capacity, Management, Operations & Maintenance Report (CMOM).

**Treasurer’s Report:** The Treasurer’s Report was provided to the board. **S Narva made a motion to approve the Treasurer’s Report as presented, 2nd C Rose, 6 yes votes, motion carried.**

**Approval of Bills to Pay:**  General Fund $3,267.55; Water $851.02; & Sewer $2,426.17**. J Beaman made a motion to approve all unpaid bills and all other bills received with a due date before the next scheduled board meeting, 2nd B Hulett, 4 yes votes, motion carried.**

**Unfinished Business:**

Jackson County UW Extension Committee Update – Max Hart followed up with Mr. Luter regarding our last communication regarding if some students could take a field trip to Taylor to spark some new ideas. Mr. Luter indicated that is an option, however would like a few more details to determine which class to bring, i.e. a marketing or business class. J Kniseley indicated that he reviewed a report that was created for the City of Durand, although they are larger than Taylor there were some ideas presented. Mr. Hart indicated that our initial meeting in February the ideas were, affordable & adequate housing; pride in the community and forming a civic group; revitalization of the downtown and marketing the Village to outside businesses or people. J Beaman inquired on how would you foster community pride? J White suggested we provide an incentive for a day care facility to open in the village. T Weisman indicated that Mr Hart is willing to come to our July board meeting. J Kniseley asked the board members to think about other opportunities/ideas that we could share with Mr. Hart.

Ordinance Violation Letters – J Kniseley reported that he followed up on fourteen (14) notices for both 1st & 2nd notices that were sent out and five (5) have met requirements. T Weisman reported that she was able to get a copy of the Village of Taylor Bond Schedule from Jackson County Clerk of Courts which was last updated in 2006, Our Bond Schedule is not as detailed as the ones that the Village of Hixton & the Village of Merrillan shared and should be updated. J White inquired if we could have our Bond Schedule indicate if not listed, first and second offenses be a flat rate. T Weisman was unsure, but will reach out to Attorney Radcliffe & Deputy Eversum. New complaints continue to be received.

Black River Falls EMS Fees – J Kniseley reported that he attended the meeting that was held on Thursday May 30, 2024 at 6:30pm. There were several communities present and many questions were presented. Next meeting is scheduled for Thursday June 27th at 6:30pm at Black River Falls City Hall. An agenda will be followed. J Kniseley indicated he will be out of town and unable to attend this meeting, however felt it was important that somebody from the Village attend. J White volunteered to attend this meeting.

Jackson County’s 7 Rivers Alliance – T Weisman reported that meetings will be scheduled soon.

Northwoods Addition Clean-Up & Marketing Strategy – J Kniseley as indicated earlier the clean-up is nearing completion and once completed, we can focus on a marketing strategy.

Building Permit Issuance & General Engineering Corp (GEC) State Delegation – T Weisman reported that the resolution for the new ordinance was included in your board packet along with our Request for Delegated Municipal Authority. It has been updated to reflect that all new fences & accessory structures are required to have a building permit issued. After review and discussion, **S Narva made a motion to accept resolution 2024-0610 to update ordinance 15-1-2 Building Permits and Inspection, 2nd C Rose; roll call vote S Narva-yes, J White-yes, B Hulett-yes, S Roseth-yes, C Rose-yes.**

T Weisman will forward the Request for Delegated Municipal Authority and the updated ordinance to General Engineering to submit to the State of Wisconsin. Next will be an update to our General Engineering contract.

**New Business:**

Retail Class A & A Liquor License Renewal Application for Tollefson Petroleum LLC d/b/a Taylor General Store – **Motion by S Narva to approve renewal of the Class A & A License for Tollefson Petroleum LLC d/b/a Taylor General Store, 2nd S. Roseth, 5 yes votes, motion carried.**

Retail Class B & B Liquor License Renewal Applications Wendy Humfeld d/b/a Squirrelz Nest, Catherine Rose d/b/a P-Nut Gallery & Backroads Restaurant and Neal Kniseley Taylor Tap LLC - **Motion by S Narva to approve renewal of the Class B & B Licenses for Wendy Humfeld d/b/a Squirrelz Nest and Catherine Rose d/b/a P-Nut Gallery and Backroads Restaurant and Neal Kniseley Taylor Tap LLC, 2nd S Roseth, 5 yes votes, motion carried.**

Renewal of 28 Operator’s Licenses – S Rose reported that the list of Operator License Renewals is included in your board packet (attached), with the exception that Operator License Renewal applications have not been received by Shannon Johnson & Joseph Massman for Taylor Tap, LLC. **Motion by J White to approve renewal of operator’s licenses as listed on the attached list with the stipulation that Shannon Johnson & Joseph Massman Operator License Renewal application must be submitted by June 30th, 2nd by S Narva, 5 yes votes, motion carried.**

Operator’s License Marie Young – S Rose reported that Ms. Young’s application has past residency in Pennsylvania, Wisconsin, Kansas & Ohio with no time periods listed. We are unable to obtain background checks for the state of Ohio & Kansas free of charge. Pennsylvania & Wisconsin have no incidences reported. After discussion, **Motion by C. Rose to approve operator’s license for Marie Young without background checks for the states of Kansas & Ohio, 2nd S Narva, 5 yes votes, motion carried.**

Cigarette License Renewal for Tollefson Petroleum LLC d/b/a Taylor General Store – **B Hulett made a motion to approve renewal of the Cigarette License for Tollefson Petroleum LLC d/b/a Taylor General Store, 2nd J White, 5 yes votes, motion carried.**

Street Use Permit – Taylor Tap LLC – Neal Kniseley was unable to attend. Street Use Permit will be addressed at the July board meeting.

Large Park Shelter Rental Fee – J Kniseley indicated we are currently charging $50.00 to use the large park shelter with $25 returned if left in good condition. We currently charge $125 for the Community Center with $25 returned if left in good condition. After discussion, **Motion by B Hulett to change the Large Park Shelter Rental Fee to $125 with $25 returned if left in good condition to match the Community Center Rental Fee, 2nd S Roseth, 5 yes votes, motion carried.**

**Adjourn – S Roseth made a motion to adjourn at 6:55pm, 2nd B Hulett, 5 yes votes, motion carried.**

Respectfully Submitted,

Tammy Weisman

Clerk/Treasurer

June 12, 2024