**Regular Board**

**August 12, 2024, 2024**

President Kniseley called the meeting to order at 5:00 pm.

**Pledge of Allegiance**

**Present:** Joe Kniseley, Bob Hulett, Cathy Rose, Sheryl Narva, Steve Roseth, Adam Bush and Tammy Weisman. Shane Rose arrived at 5:01pm, Justin Beaman arrived at 5:02pm and Julie White arrived at 5:07pm

**Absent:** None

**Visitors:** Nancy Waller – Taylor History Museum

**Minutes: C Rose made a motion to approve all minutes as received, 2nd S Roseth, 4 yes votes, motion carried.**

**Visitor Business:** Nancy Waller reported that monies necessary to complete Phase II of the Fix-the-Bricks campaign have been raised. The campaign started August 9, 2021 and thanks to a generous donation made by an anonymous alum donor our Fix-the-Bricks campaign is complete. A new quote was received from R J Jurowski in the amount of $80,000 to remove the chimney to the roofline & fix all exposed bricks on the southside and fix all the bricks on the westside. This includes window repair & some minor roof work using shingles that we have on hand. They will be able to begin the final repair phase in mid-September. Going forward additional donations will be put towards obtaining the 501-3C non-profit status and major roof repairs that will be needed sooner than later. J Kniseley thanked N Waller for all her hard work in making this project happen.

**Attorney Radcliffe** - None

**Officers Report** – July Patrol log was provided and no questions were presented to forward on to Sergeant Mazur.

**Barb Brueggen-Library Director:** Barb Brueggen reported the following**:**

* Summer is going by fast. Winter hours start September 3rd.
* The Passport Challenge through Winding Rivers will end in September. The challenge has been fun, meeting several people from the surrounding area.
* Community Picnic held on Thursday August 8th went OK. There were 35 in attendance. Thank you for all those who attended.
* Changes are coming to the library. Winding Rivers is upgrading their software. August – September checkouts and holds will be minimal/limited. You will need your card for checkout. It will probably get worse before it will get better!
* I will be in Strum on August 14th to learn the new system.
* Barb reported that she will not be taking any more classes for her library certification. She is now considered non-compliant. She will work at the library until the village board, library board, Winding Rivers (WRLS) or Dept of Public Instruction (DPI) indicate that she cannot. Kristen from WRLS is coming for trustee training on October 7, 2024. The library board will discuss with her our options. J Kniseley thanked Barb for all that she does for the community through the library.
* Arabelle Kniseley has been coming in a few a hours per week. She will be done by the end of August.
* We are planning on getting another bookshelf for the library that will be purchased with donations from Roger Kaufman and the Risberg family. When received Barb will need help moving things around.
* Barb reported that her and Tammy had a discussion regarding using the bulletin board for our notices that we are posting on the door windows. We both concurred that logistically this would be a better option. We discussed getting a second bulletin board for the hallway by the 2nd Street entrance. We will move forward with the current bulletin board and may have an option for the second bulletin board after the Library Board meets on September 30th.
* Any questions or concerns, please stop in and talk with me.

**Maintenance Report:** Adam Bush reported the following:

* Gym Insulation Project – Has been completed, however there are materials that need to be pick up. Any items that they leave will be taken to the shop. Once everything is picked up, we will do a major cleaning.
* Highway 95 Signs Landscaping – The whiskey barrels have been placed by the Highway 95 signs and the flowers are doing well.
* Wastewater Treatment Facility WPDES Permit Application – The Multi-Discharge Variation application was submitted to Jenna Monahan today. Once everything is approved by the DNR, a public hearing will be held. Per J Monahan, our current permit will probably be expired before the process is complete. However, we may continue to operate under the old permit.
* Iron Filter & Media Inspection – Inspection was held on August 5th. They took a media sample and everything looked good. The only issue was that the wrong size gaskets were sent. The correct size has been received and are waiting on Kurita/Tonka to be in the area to install.
* Lunch-n-Learn – Hydrant Repair and Extension Installation – Our local distributor and manufacturer will be present bringing with them fire hydrant repair kits and show how to install a 12” extensions. They are hoping there will be 30+ in attendance from the surrounding area. Lunch will be provided by Core & Main at the park shelter or the Community Center.
* Emergency Siren Repair – Siren was looked at and was last tested in 2006, New batteries were needed and a couple of other parts. J Knisely reported that $2,000 has been approved. However, this amount does not include a new motor if needed.
* Second application of pond dye has been applied at the sewer ponds. A Bush also reported that inside of ponds 1 & 2 is “pretty green” again, so another application of weed killer may be needed.
* Brian Pietz of the WI DNR was here on July 30th to complete our annual water inspection and it went very well.
* A Bush reported that the Northeast door and frame at the Pearl St gym needs replacement. J Kniseley noted that it would probably be quite expensive to replace. A Bush will receive a written quote from Diamond Lumber.
* A Bush researched the Fuel Tank Toolbox Combo that he would like to install on village truck. The truck must be plated if over 150 gallons. In the board packet is a picture is a 75-gallon Fuel Tank Toolbox Combo for $1,299 that would be adequate for our needs, however is currently on backorder. T Weisman indicated based on budget materials included in your packet there is still room in the budget for this. After discussion, **motion was made by S Narva to go ahead with the purchase of the 75-Gallon Fuel Tank Toolbox Combo; 2nd J Beaman, 6 yes votes; motion carried.**

**Park & Rec:** J Beaman reported that the batting cage improvements is still a work in progress. At this time researching ideas that would eliminate maintenance and upkeep of the ground around it.

**Personnel** – None

**Finance** – T Weisman reported that our CD at Waumandee State Bank matured and we renewed for another 12 months at 5.25%. Long outstanding checks is a work in progress, hopefully will have more to report at the September board meeting. Included in the packet was the Actual to Budget Variance report, we are not going to spend a lot of time with this so hopefully you had a chance to review. If during your review you had questions, please let me know.

**Public Services** - None

**Clerk’s Report:** T Weisman & S Rose reported the following:

* UBHub Software Update – Currently working on questionnaires for gWorks. These need to be returned by the end of August.
* Public Service Commission (PSC) – Conventional Rate Case – T Weisman reported that this has been quite the process and is raising a lot of questions. We have reached out to PSC to see if we could receive assistance & we are going to schedule a phone call. Also, Wesley Hoem from Rural Community stopped in & said he would also be available to assist with this application at no cost. With these resources, hopefully it will be complete soon. We will present the application to the board before it is submitted to PSC.
* State & Local Cybersecurity Grant Program – This grant primarily covers multi-factoring capabilities and we have other issues that need to be worked through with our current set-up and subscriptions that we are paying for.
* TID 4 Audit – We have received the second request list from the auditors. They have requested to see documents/invoices as far back as 2010.
* Record Retention – We have made some progress on updating our records to be maintained, however we still have a long way to go.

**Treasurer’s Report:** The Treasurer’s Report was provided to the board. **S Narva made a motion to approve the Treasurer’s Report as presented, 2nd B Hulett, 6 yes votes, motion carried.**

**Approval of Bills to Pay:**  General Fund $3,120.98 & Water $4,007.12.  **S Narva made a motion to approve all unpaid bills for General Fund and Water along with all other bills received with a due date before the next scheduled board meeting, 2nd C Rose, 6 yes votes, motion carried.**

**Approval to Bills to Pay:** Sewer $23,640.06. T Weisman indicated that currently our sewer checking account does not have enough funds to cover the unpaid bills. SEH Inc has billed us for the Preliminary Engineering & Environmental Report due to USDA and the secondary containment project at the Lift Station. The USDA SEARCH Grant that we were awarded is a reimbursement grant, so it cannot be disbursed to the village until all items are approved & invoiced. T Weisman recommendation is to borrower $25,000 from the water fund to cover the outstanding unpaid bills & pay back the $25,000 upon receipt of the USDA SEARCH Grant. A breakdown of this recommendation is included in your board packet. After discussion, **motion was made by C Rose to transfer the $25,000 from the water checking account to the sewer checking account to cover the unpaid bills & transfer back upon receipt of the USDA SEARCH Grant, 2nd B Hulett, 6 yes votes, motion carried.**

**S Roseth made a motion to approve all unpaid bills for Sewer $23,640.06; 2nd J White, 6 yes votes, motion carried**.

**Unfinished Business:**

Jackson County UW Extension Committee Update – J Kniseley indicated that we will not see any activity on this project until school begins this fall.

Black River Falls EMS Fees – J Kniseley reported that he attended the City of Black River Falls meeting with an Agenda item indicating that action would be taken on setting the per capita amount for EMS transport. Black River Falls Fire Chief, Jody Stoker, was thinking $25.00 per capita, however several communities present were hoping for $10 - $15 per capita. J Kniseley shared that this is forcing the Village of Taylor and other communities to explore our options. After several more questions, decision was made not to act on this at that time. We have provided Tri-County Ambulance Service with the number of EMS calls and the number of transports that were required for the last 2 years and are waiting for their reply.

Jackson County’s 7 Rivers Alliance – J Kniseley reported that an informational meeting was scheduled for August 6th, however he opted not to attend.

Northwoods Addition Clean-Up & Marketing Strategy – J Kniseley reported that he would like a For Sale Sign there soon. S Narva commented that it looks great, so why not put the sign up now before new growth starts. B Hulett concurred with S Narva and we can revisit in 6 months. J Kniseley will talk with A Bush to get the For Sale sign up.

Building Permit Issuance & General Engineering Corp (GEC) State Delegation – T Weisman reported that we should have our updated contract by the end of this week.

**New Business:**

Ordinance Chapter 6 section 6-2-11 – J Kniseley reported that he has received several complaints about horse manure in the village streets. J Kniseley indicated that we should reach out to the bishop of the Amish community to make them aware of this ordinance. J Kniseley asked S Rose to research what Augusta, Whitehall and other communities’ ordinances say. J White concurred that we should reach out to the Bishop/Elders so they can address the issue first.

Building Permit Application– Eric Lofgren – New Commercially Zoned Building – T Weisman reported that the application was sent to GEC and the last notification was they were going to reach out to E Lofgren and see if we were all set-up for him to perform commercial inspections. **Motion by S Roseth to approve Building Permit Application submitted by Eric Lofgren for new commercially zoned building pending GEC findings, 2nd S Narva, 6 yes votes, motion carried.**

Building Permit – Stephanie McNulty – New 14’ x 16’ Deck – T Weisman reported that GEC did reach out to the McNulty’s and they can perform the necessary inspection. **Motion by C Rose to approve Building Permit submitted by Stephanie McNulty for new deck, 2nd B Hulett, 6 yes votes, motion carried.**

Building Permit – Steve Swenson – Raze breezeway/deck – **Motion by S Roseth to approve Building Permit submitted by Steve Swenson to raze breezeway/deck, 2nd C Rose, 6 yes votes, motion carried**.

Jackson County Dept of Public Health – Narcan Display – Included in your board packet are emails received from Jackson County Dept of Public Health about placing a tabletop display with free Narcan and resources available. After discussion, **motion was made by B Hulett to place the tabletop display with free Narcan and resource available and revisit after three (3) months, 2nd S Narva, 6 yes votes, motion carried.**

Provisional/Operators License Applications – Squirrelz Nest & Taylor Tap LLC **–** Provisional & Operators License Kiery Young; Operators License Sarah Waldera, Operators License Laurie Sacia & Provisional & Operators License Megan Nandory. T Weisman reported that all background checks reported no issues or concerns. **Motion was made by C Rose to approve all Provisional & Operator License Applications submitted for approval, 2nd B Hulett, 6 yes votes, motion carried.**

**Adjourn – S Narva made a motion to adjourn at 6:25pm, 2nd J White, 6 yes votes, motion carried.**

Respectfully Submitted,

Tammy Weisman

Clerk/Treasurer

August 13, 2024